

MULDRAUGH HILL BAPTIST CHURCH  
Lebanon, Kentucky  
Staff Person whose primary responsibility  
Is to the youth of the church  
September 2014

His/her title shall be Staff person responsible for ministry to youth; thus his/her responsibilities shall be the development of the youth programs of the church with input from the Youth Advisory Committee.

**Responsibilities**

It shall be the responsibility of this Staff person with assistance from the pastor and Youth Advisory Committee to promote and develop an on-going youth program.

Direct youth activities on Wednesday and Sunday nights. This should include spending at least 1/2 of the time in Bible study. Plan other on-going activities.

Develop a recruitment program for youth.

Assist the recreation Committee, the Youth Advisory Committee and the leaders of the youth groups to organize youth activities on at least a monthly basis. Enlist an adequate number of adult chaperones for youth activities. The pastor and/or the deacons and the Youth Advisory Committee should approve these activities.

This staff person or a designated member of the youth will report activities to the church at each business meeting.

Develop a visitation program and outreach for the youth.

Plan with the youth council- the council is made up of members of the youth as decided by them- to organize a Youth Week in the church on an annual basis.

Serve as a resource person to be available to determine youth objectives, goals, recreation and activities and to try to resolve any problems in carrying out these youth responsibilities.

Work with with younger children as a means of developing feeders to the youth.

Work with the youth council and the Minister of Music in regard to the recruitment of members for a youth and children's choir.

Be available for youth camp one week per year.

Participate in all regularly scheduled services throughout the week. If unable to be present, he/she must report to the pastor and see that there is someone to carry out his/her responsibilities.

Assist the pastor in other areas other than youth.

Assume other responsibilities as assigned by the pastor and/or the deacons and the Youth Advisory Committee.

### **GENERAL**

He/she is responsible to the Youth Advisory Committee, the pastor and deacons for the fulfillment of this job description. The pastor and the Body of Deacons will make Job evaluation and progress periodically and changes may be recommended.

He/ is invited to attend all deacons' meetings.

One week paid vacation will be given after the first year. Also one week with pay will be given for church related work after the first year. Any other week, he/she will have to pay for his/her own supply. Special arrangements may be made for the Christmas season, not to exceed an absence of more than one-week .Any additional absences other than an emergency or sickness will be without pay and must be approved by the Pastor and/or the Body of Deacons. Notification should be given as far in advance as possible. Two weeks paid vacation will be given the second year of service.

Expenses will be given for responsibilities associated with youth camp.

Other expenses will be reimbursed as approved.

Starting salary will be \_\_\_\_\_ per week.